

BALTIMORE AREA COUNCIL	ACC Awards & Recognition for Commissioners
SCOUTS BSA	JOB DESCRIPTION

Commissioner Vision Statement: Every member of the BSA has a **great** Scouting experience.

ACC Awards & Scouter Recognition For Commissioners - Job Responsibilities:

- Reports to the Council Commissioner.
- Be registered as Assistant Council Commissioner.
- Provide timely and accurate information regarding Commissioner Awards and Recognition to the Council Commissioner and Commissioner Cabinet, including but not limited to new recognition opportunities or changes identified by National Scouting BSA office.
- Promote the Commissioner Award and recognition programs, including the following:
 - **For selection to serve:** Badge of Office, Trained Leader Emblem, Commission Certificate
 - **For approved progress record applications:** Arrowhead Honor, Commissioner's Key, Doctor of Commissioner Science Knot Award, Commissioner Award of Excellence in Unit Service
 - **For nominated recognitions and awards:** Certificate of Commendation, Distinguished Commissioner Service Award
- Collect, create and/or maintain a list of currently known Distinguished Commissioner Service award recipients (as best as can be obtained and developed) that can be updated on the Council web site.
 - Promote the development and perpetual maintenance by Commissioner Cabinet members of a record of all Commissioner Awards and recognitions earned by Commissioners specific to their District or service territory.
- Promote and timely review properly completed and appropriate progress records that meet National Scouts BSA criteria for Commissioner Awards and recognition. Provide recommendation for processing and presentation where applicable to the Council Commissioner.
- Identify and recommend representatives to the Council Commissioner to be members of the review and selection committee of nominations received for the Distinguished Commissioner Service Award. Coordinate and schedule meetings of the review and selection committee members for the review and selection of Distinguished Commissioner Service Award nominations submitted annually.
- Attend and confirm progress of the review and selection committee for the Distinguished Commissioner Service Award.
- Promote all levels of Commissioner Awards and recognition at District and Council events where applicable. Assist with award and recognition presentations at District and Council events when requested and appropriate.
- Coordinate obtaining Council Commissioner Awards and recognition inventory items, as necessary.
- Participate in monthly Commissioner Cabinet meetings and present awards and recognitions on a timely basis.