

Community Scouting Executive Position Description



The Baltimore Area Council is hiring a full-time Community Scouting Executive. The Executive is a critical role that oversees the operations of a service area and supports Scouting within several communities in the greater Baltimore area. The position reports to a manager who supports a team of 4-5 community Scouting Executives. It is a full-time position with the flexibility to work from home and within your service area. This position's primary location is at the Scout Service Center which is located at 701 Wyman Park Dr., Baltimore. The Executive travels locally to visit local chapters and meet with volunteers and other committees to execute annual plans. The Scouting professional's job is to inspire, recruit, train, have fun, and support volunteers while working with community leaders and rallying public support for Scouting.

The Baltimore Area Council serves over 15,000 youth annually and has an operating budget of \$5M supported by a full-time staff of 30. For more information, visit www.baltimorebsa.org.

Along with a rewarding experience, the position includes a competitive benefits package; a starting salary of **\$42,000**, medical, dental, vision, prescription plan, long-term disability, accident & life insurance, liberal vacation/PTO, paid holidays, retirement plan, and annual training. In addition, the Executive receives a monthly allowance of \$400 plus mileage reimbursement for the use of your vehicle and cell phone for business purposes.

Responsibilities:

- Work with a volunteer board of directors and other community and business leaders to identify, recruit, train, guide, and inspire volunteers to become involved in Scouting.
- Work with volunteers to extend Scouting programs within your service area to community-based organizations.
- Work with volunteers to secure adequate financial support for programs within your area.

- Serve as a positive role model. Recognize the importance of working relationships with other professionals and volunteers.
- Provide quality service through timely communication, regular meetings, training events, and activities.

Requirements:

- Self-motivated with solid time management skills and strong organizational skills.
- Bachelor's Degree from an accredited college or university
- Must maintain a valid driver's license and have an automobile with vehicle insurance.
- Must be people-oriented, working with adult volunteers, community and business leaders, and representatives of other organizations.
- Able to work some evenings and weekends when necessary to achieve positive objectives.
- Believe in the Scouting program and subscribe to its principles and standards.

Desired Skills:

- Must be comfortable with public speaking and interacting with diverse audiences. Prior club/organization involvement and leadership are a plus.
- Committed to personal and professional productivity while maintaining high ethical and professional working standards.
- Non-profit, fundraising, sales, or marketing experience is a plus but not required.
- A Scouting background is helpful but not required.

For additional information contact Director of Field Service, Brendan Canale at (443) 573-2544 or e-mail: bcanale@baltimorebsa.org