

# Scheduling Your Eagle Board of Review

## River Hawk District

As of 21 February, 2023

1. Units contact RHAdvancement@gmail.com with Unit EBoR chair contact info, 3 dates/times, location, and Scout name. Vice Chair RHD Advancement Committee forwards the request to the EBoR sub-committee chair.
2. EBoR sub-committee chair forwards the information to the members of the EBoR sub-committee and asks for a volunteer to sit on the board. Members are instructed to let EBoR sub-committee chair know if they are available within 3 days of the request.
3. First who can do it and respond to the EBoR sub-committee chair gets the job. Members do not contact the unit (this prevents multiple committee members contacting the unit). EBoR sub committee chair notifies sub-committee that request is filled.
4. EBoR sub-committee chair introduces the District Rep to the unit via the email address used by the unit to contact the RHDAC. District Rep coordinates with the unit.
5. Board is held; District Rep collects the RHD Eagle Scout Project Tracking form, completes it, and returns it to RHAdvancement@gmail.com and EBoR sub-committee chair.
6. Board member solicits permission from family, takes photo and sends photo, Eagle Scout Name, Unit, Town to RHCommunications@gmail.com for inclusion in the District communications (Facebook, blast, etc.) for publicity.
7. Action complete.