

Submitting Your Eagle Project Proposal

River Hawk District

As of 21 February, 2023

1. The Eagle Candidate or unit submits the eagle scout project proposal and fundraising application to the rhadvancement@gmail.com email address. Ensure the Scoutmaster, Unit Advancement Chair, and Eagle Coach listed on page H of the proposal are included on this email. The unit shall review all of the documents for completeness and that all documents are present in the submission. This will expedite the approval process. The fund-raising application is not required to be presented at the time of the proposal, but it is strongly recommended to do so. This will save a lot of time in the process as additional signatures would need to be sought if not done in the initial process.
2. The eagle project registrar will “reply all” to notify the candidate & unit that the project has been received for review. This is done via email and copied to all those on the email submitting the proposal for review.
3. Project is reviewed by the Project Registrar for all necessary documents and signatures. If all documents and signatures are not present, then the registrar will “reply all” to notify the scout and unit identifying what documentation is missing or incomplete.
4. The project is then sent by the registrar to the district review team for review. This will take no more than 7 business days.
5. The registrar will aggregate recommendations from the review committee and send those comments to the candidate and unit via a “reply all” email as to their proposal being approved or needing additional information.
6. If a scout or a unit needs assistance with the process, a person from the district will be offered to the candidate and the unit. This person is there to assist the candidate as well as the unit’s eagle mentor. The role of this person is only through the completion of the eagle project and not the entire eagle process.
7. It is strongly recommended that if a district person is requested, that they meet with the candidate and unit mentor as soon as possible in an agreed upon manner and under YPT guidelines